Mendeley 101

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mendeley.com
What is Mendeley?

Mendeley is a **reference manager** allowing you to manage, read, share, annotate and cite your research papers...

...and an **academic collaboration network** with over 3 Million users to connect like-minded researchers, datasets, funding and career opportunities.
Mendeley offers more than just citation management, but that is our focus today.
How Can Mendeley Help You?

It doesn't matter how many resources you have.

If you don't know how to use them, it will never be enough.

From http://lucaforni.com/tag/it-doesnt-matter-how-many-resources-you-have-if-you-dont-know-how-to-use-them/
Mendeley Basics Agenda

1. Build your library
2. Organize and manage your library
3. Read and annotate
4. Create citations and bibliography in your document
Get a Mendeley Account

Go to www.mendeley.com
Get Mendeley

Step 1:
Sign up for Mendeley online at mendeley.com

Step 2:
Download Web Importer
1. Build your library
Add papers and data to your Mendeley account using the web-based interface to gather papers and data.
Web Importer
Save research while browsing online
Your Library Structure
Using the Web Importer

Click ‘Save to Mendeley’ to import references from your search results.

Select an article and import the reference to your library in one click.
From Search Tools and Databases

Use file type: .ris
Adding Document Files

Drag and drop a pdf file to an existing entry’s details area, OR to the center of the library screen
Manual Data Entry

**Import document** to load a file from your computer

OR **New manual entry**
2. Organize and Manage Your Library
Download and Install Desktop - to use what you have gathered, and to work offline.
Document Details Lookup (in the desktop version)

Click on any item in your library to review and edit the details.

Enter the DOI, PubMed, or ArXiv ID and click on the magnifying glass to start lookup.
Folders
3. Read and annotate
Using the built-in PDF Viewer
Open Any Attached pdf File

Practical guidance for integrating data management into long-term ecological monitoring projects


Long-term monitoring and research projects are essential to understand ecological change and the effectiveness of management activities. An inherent characteristic of long-term projects is the need for consistent data collection over time, requiring rigorous attention to data management and quality assurance. Recent papers have...
Management

Practical Guidance for Integrating Data Management into Long-Term Ecological Monitoring Projects

ABSTRACT Long-term ecological monitoring projects are critical for understanding ecological change and the effectiveness of management and quality assurance. Recent papers have provided detailed guidance and comprehensive, concise checklists to support long-term projects. The guidance is presented as a graded approach, making it adaptable to the needs of the organization and the complexity of the project. We address the following topics: roles and responsibilities; consistent and precise data collection; calibration of field crews and instrumentation; management of tabular, photographic, video, and sound data; data management and quality assurance; and numerical analysis and evaluation of monitoring data from long-term projects.
4. Citations & bibliography

Creating quick citations and bibliographies
Creating Quick Citation(s) (step1)
Creating Quick Citation(s) (step 2)
No tool is perfect – you still need to review and edit the citations!

• Very important to check:
  – Capitalization. it May be WRONG.
  – Details of technical report citations, other non-standard items you are citing.
Add, Reorder, and Update Style - of citations in your manuscripts

- Requires use of the word processor plug-in tool
- In Desktop version, under the Tools Menu
The Citation Tool Bar Appears in Word Automatically

The Mendeley Citation Plug-in makes it easy to insert citations into your research.
Generate In-Text Citations in Word

1. Click ‘Insert Citation’

2. Search by author, title or year, or select a document from your Mendeley library

3. Select the article or book, and click ‘OK’ to automatically cite it in your document
Finding a Reference in Your Library

1. Click “Go to Mendeley”
2. The ‘Cite’ button appears
Editing and Adding to In-Text Citations

1. Click on your citation (here: ‘Sutter et al 2015’)
2. Click the Edit Citation button
3. Select your citation in the editor window
4. Use the options to add page numbers, other information, or to suppress the author
Merging Citations Within Your Text

1. Select the in-text citations you want to “merge”.

2. Click on the Merge Citations button
Inserting Your Bibliography

1. Place your cursor where you want the bibliography to appear
2. Click ‘Insert Bibliography’
3. Choose your style
4. Done!

Mendeley’s citation tool is called Cite-O-Matic. It will display under the REFERENCES tab in the Word Menu (Koenig, 2005; Sutter, Wainscott, Boetsch, Palmer, & Rugg, 2015). And even more blah blah, according to Sutter et al (Sutter et al., 2015).


Finding a Citation Style

Select your style, or

Search Mendeley’s database of 6,000+ citation styles
Before You Submit – remove codes

• Make a copy without Mendeley field codes (grey highlights indicate codes are active)

• Edit one last time – for capitalization and missing info.
More Help and Stay up to Date

• Watch the news Feed when you log into Mendeley.com
• Use the Support option to see frequently and recently asked questions
• Find videos and tips on the UNLV Mendeley guide: http://guides.library.unlv.edu/mendeley
• Ask us! http://ask.library.unlv.edu/
• Email Sue: sue.wainscott@unlv.edu
• Mendeley Advanced workshops
  – Collaborate  March 15, 11-12:30 Pioche Rm
  – Network with Peers  March 29, 11-12:30 Pioche Rm